



Upper Salinas-Las Tablas Resource Conservation District

5905 Capistrano Ave, Suite F, Atascadero, CA 93422 | 805.460.7272 | www.us-ltrcd.org

Board of Directors Meeting Minutes December 2024 Atascadero, CA

- I. Call to Order, 4:02pm called to order by Devin.
Attendance
Board Directors: In Person - Jason Kallen, Director, Steve Carter, Director,
Staff: Devin Best, Executive Director; Amy Smart, Office Manager; Brian Keeley, Conservancy Steward
Public: N/a
- II. Additions/Changes to the Agenda (Gov. Code 54954.2(B)): Add Insurance MOU to VII. Board Action Items
- III. Public Comment: None.
- IV. RCD Reports
 - a. Board Updates (limited to 2 minutes per person, NTE 10 minutes total)
 - b. Executive Director Report (distributed prior to meeting)
 - i. DB presented Executive Director report, including project updates, new staff announcements, and office relocation information. JK commented on potential for leasing cattle to graze out at WCC property, discussion ensued on greenhouse needs and how to access property now that BK will be on site.
 - c. Officer Positions
 - i. Need to appoint Chair, Treasurer, Secretary positions. AS will provide additional information on each position via email.
 - d. Board Signatory
 - i. Document from bank completed by JK and CS for additional account signer authorization.
- V. Consent:
 - a. Approval of regular meeting minutes (distributed prior to meeting)
 - i. No quorum, moved to January meeting
 - b. Approval of treasurer's reports (distributed prior to meeting)
 - i. No treasurer.
- VI. Other Agency, Director, and Association Reports
 - a. NRCS Report- Hilary Phillips – not present
 - b. USFW: Dylan Wilder – not present
 - c. WRAC: Tom Mora – not present
 - d. ALAB: Canceled again, no update. JK volunteered to attend and report on next meeting
- VII. Board Action Items
 - a. FY 2025 Budget
 - i. No quorum, special meeting needed.
 - b. Insurance MOU
 - i. No quorum, special meeting proposed by end of the month to approve budget and insurance MOU with SDRMA.
- VIII. Agenda Setting
 - a. Next Board Meeting – Decided on January 23rd at 4pm.
- IX. Adjournment of meeting: 5:10 pm. Next meeting is January 23rd at 4pm.