

Request For Proposals

**Centennial Creek – Caltrans Wetland and Riparian Habitat
Mitigation Project**

Response Due: February 12, 2021 at 5:00pm

Contact:

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Upper Salinas-Las Tablas Resource Conservation District

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1. Introduction

The Upper Salinas-Las Tablas Resource Conservation District (the District) is soliciting proposals from qualified consultants to design and prepare plan and specification documents for the Centennial Creek Stream Restoration Project. It is the intent of the District to hire a qualified consultant who can provide preliminary design, and final design services, including plans, specifications and construction cost estimates, complete and ready for the solicitation of construction bids. In order for the consultant to be considered qualified, the firm or project team must demonstrate experience in the successful completion of projects involving stream restoration and protection evaluation and design.

Interested consultants are invited to submit qualifications in accordance with the requirements of this Request for Proposal by Friday, February 12th, 2021 at 5:00 pm.

1.1 Background

The purpose of this project is to meet regulatory agency mitigation requirements for impacts to wetlands and riparian habitat in the Salinas River Watershed by improving watershed function, reducing erosion, increasing complexity and distribution of riparian habitat, and enhance local hydrology in Centennial Creek. Centennial Creek is a tributary to the Salinas River, located in the City of Paso Robles.

The Centennial Creek Stream Restoration Project will involve conducting surveys, providing engineering, landscape, and construction plans, a cost estimate for the project, and a revised mitigation and monitoring plan meeting the following aquatic resource goals:

- Wetlands – 0.48 acre
- Waters of the U.S./State Waters/Riparian – 3.29 acres

The Centennial Creek Stream Restoration Project will evaluate all of Centennial Creek (~0.9 rivermiles) between the culvert outlet at Lana Street to the inlet under River Road in Paso Robles, California, as seen in the attached map (Exhibit A).

1.2 Project Goal

The proposed project on Centennial Creek, built upon the partnerships between the City of Paso Robles, Caltrans, and Upper Salinas – Las Tablas RCD, will focus on reach-scale restoration of Centennial Creek. Components of the project include instream habitat structures to improve the complexity of habitat, increase channel stability, enhance sediment transport, and recontour the channel to improve flood-flow capacity and to reconnect floodplains. Additionally, the project



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will include a robust planting effort with native trees and shrubs along the riparian corridor to improve water quality, provide habitat for native wildlife, and improve channel morphology.

2. Scope of Services

Under the work plan and budget approved by US-LT RCD, approximately \$130,000 is reserved for the Contractor to perform the following services:

Conduct inventory and Site Assessment. The selected contractor will inventory the site and study area and develop a list of critical issues to address and native species recommendations within the project area.

- Preliminary Assessments
- Site Investigations & Wetland Delineation
- Species CNDBB analysis
- Riparian composition analysis
- Sediment transport analysis
- Hydrologic and hydraulic analysis
- Feasibility analysis

Develop Engineered Plans for Contracting Construction. The selected contractor will create a set of engineered plans that will be used to solicit construction contracting bids. Plans will include site drawings, dimensions, materials list, etc. to 100% design level and be authorized by a licensed engineer operating in the state of California.

Project Coordination. The selected contractor will work with the District, Caltrans, City of Paso Robles, and any other relevant stakeholder to develop design concepts and plans to integrate a multi-disciplinary approach to the project. The District will be the primary lead in these instances, yet the selected contractor should be accessible to any stakeholder during project development.

3. Project Schedule

Preliminary Assessment

Pre-project site analysis	February, 2021
Site-survey/wetland delineation	February, 2021
Species CNDBB analysis	February, 2021
Riparian composition analysis	February, 2021
Sediment transport analysis	February/March, 2021
Hydrologic and hydraulic analysis	March, 2021
Feasibility analysis	March/April, 2021



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<u>10% Design Submittal</u>	April 15, 2021
<u>30% Design Submittal</u>	May 1, 2021
<u>65% Design Submittal</u>	July 16, 2021
<u>100% Design Completion & Technical Report</u>	September 1, 2021

4. Proposal Content and Format

Consultants shall clearly indicate in their proposals the services, as described above, and their ability to perform those services to the District.

The following information shall be included in the proposal:

4.1 Executive Summary

Include a concise synopsis of the proposal focused on how the Consultant will address the District's key issues with the Consultant's approach to the services described above.

4.2 Qualifications

Because of the time sensitivity and critical nature of the work described within this RFP, the District seeks services from highly experienced and qualified firms/team. The firm/team must be able to staff this project with qualified individuals, experienced in the key technical disciplines needed, who shall remain committed to this work from inception through completion. A clear and comprehensive organization chart must be presented to illustrate the organization of the team and key team members, including any subconsultants.

4.2.1 Firm/Team Qualifications

Provide a statement of the firm's/team's qualifications, including a brief resume(s) of key staff members and/or subconsultants proposed to work on the project. Include the office locations of key staff and subconsultants. The information should be focused on experience on similar and/or complementary projects. The roles proposed for each subconsultant as well as their qualifications in that area shall also be identified in the proposal. Your ability to identify and highlight key staff in the proposal will be considered when evaluating your understanding of the project. The consultant's team members should be able to exhibit and understand the appropriate licenses, certifications, and prequalification's for services.

Include a description of three (3) of the most recent projects/programs/efforts that included similar scope of work. The following information shall be included for each project:



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- Client
- Client contact information
- Project Description
- Start and end dates of the project
- Key staff member's role
- Consultant fees and overall project budget
- Consultant's role in the project – highlight roles of staff

4.2.2 Technical Approach

The Consultant(s) technical approach to the project is a very important component of the selection. In the proposal, the Consultant(s) is requested to demonstrate their project understanding, provide a summary of the critical issues, and describe the Consultant's proposed sequence of activities to meet the District's objectives for the services they are proposing.

4.3 Statements

The Consultant(s) shall include a statement confirming no personal or organizational conflicts of interest are known to exist.

4.4 Licenses, Certifications, and Prequalifications

The Consultant(s) shall include a table detailing the licenses, certifications, and prequalification's that are currently held by each team member. Copies of said licenses, certifications, and prequalification's shall be provided upon the request of the District.

4.5 Detailed Resumes

Detailed resumes for key team members may be included as an appendix. No more than two pages per resume.

5. Evaluation & Selection Process

The District will not accept proposals delivered after the closing date and time. Proposals will be mailed, or hand delivered prior to the closing date with one original and five (5) copies.

The written proposals will be evaluated and scored by the District utilizing the following criteria:

Written Qualifications (40% of Total Score)

Firm/Team Qualifications – 25%

Performance on previous jobs – 15%

Technical Approach (60% of Total Score)

Project understanding – 10%

Critical issues – 15%

Incorporation of bioengineering and ecological restoration techniques – 35%



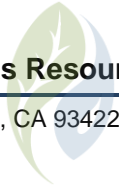
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After evaluation, the District will enter into negotiations with the highest ranked firm. Upon reaching agreement on the scope of work and total not-to-exceed prices for the project, the District will award a contract to the selected Consultant(s). The selected Consultant(s) cannot commence work on any aspect of the project prior to execution of the District's standard Agreement.

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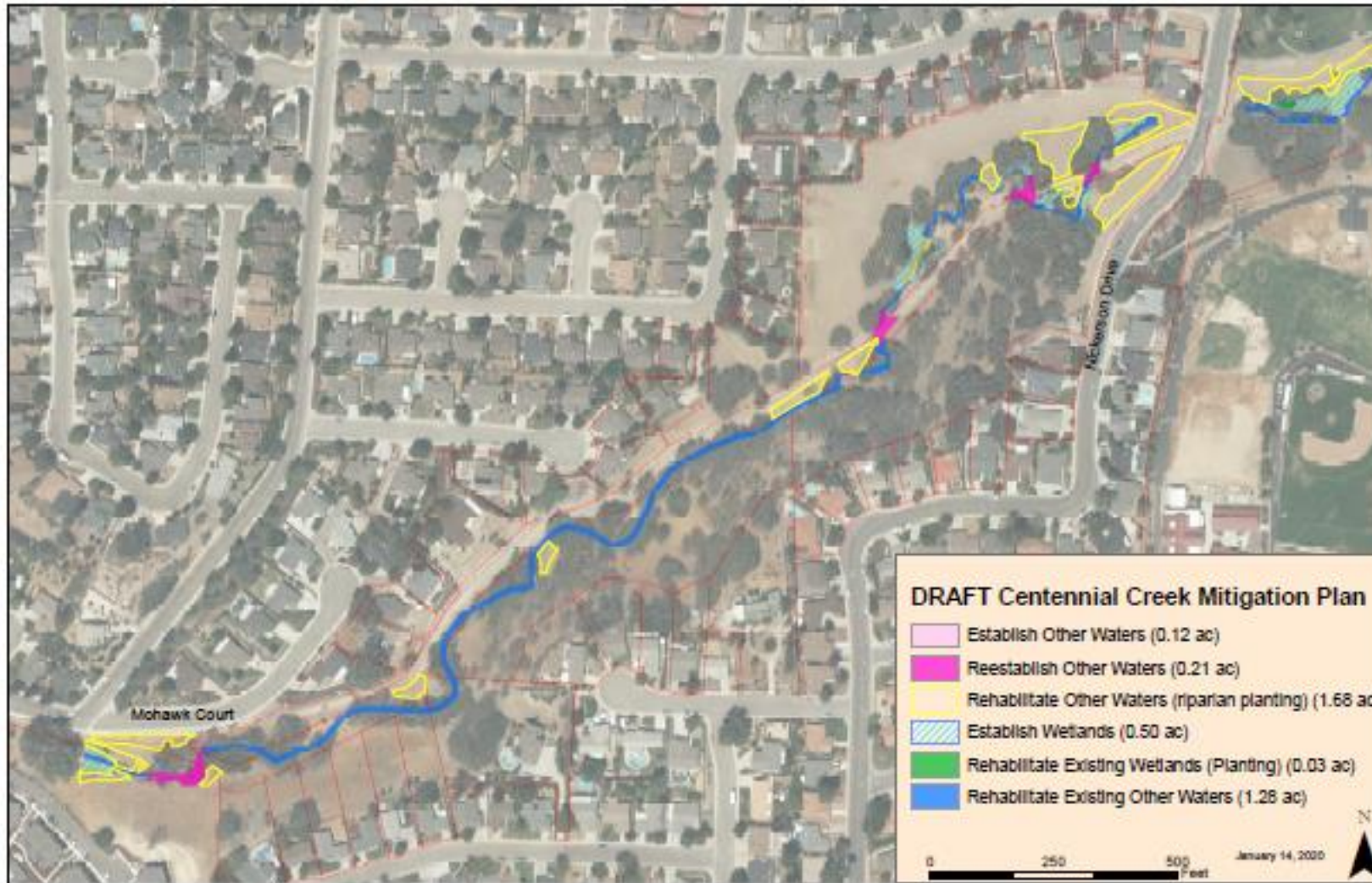
Attachment A: Centennial Creek Mitigation Map



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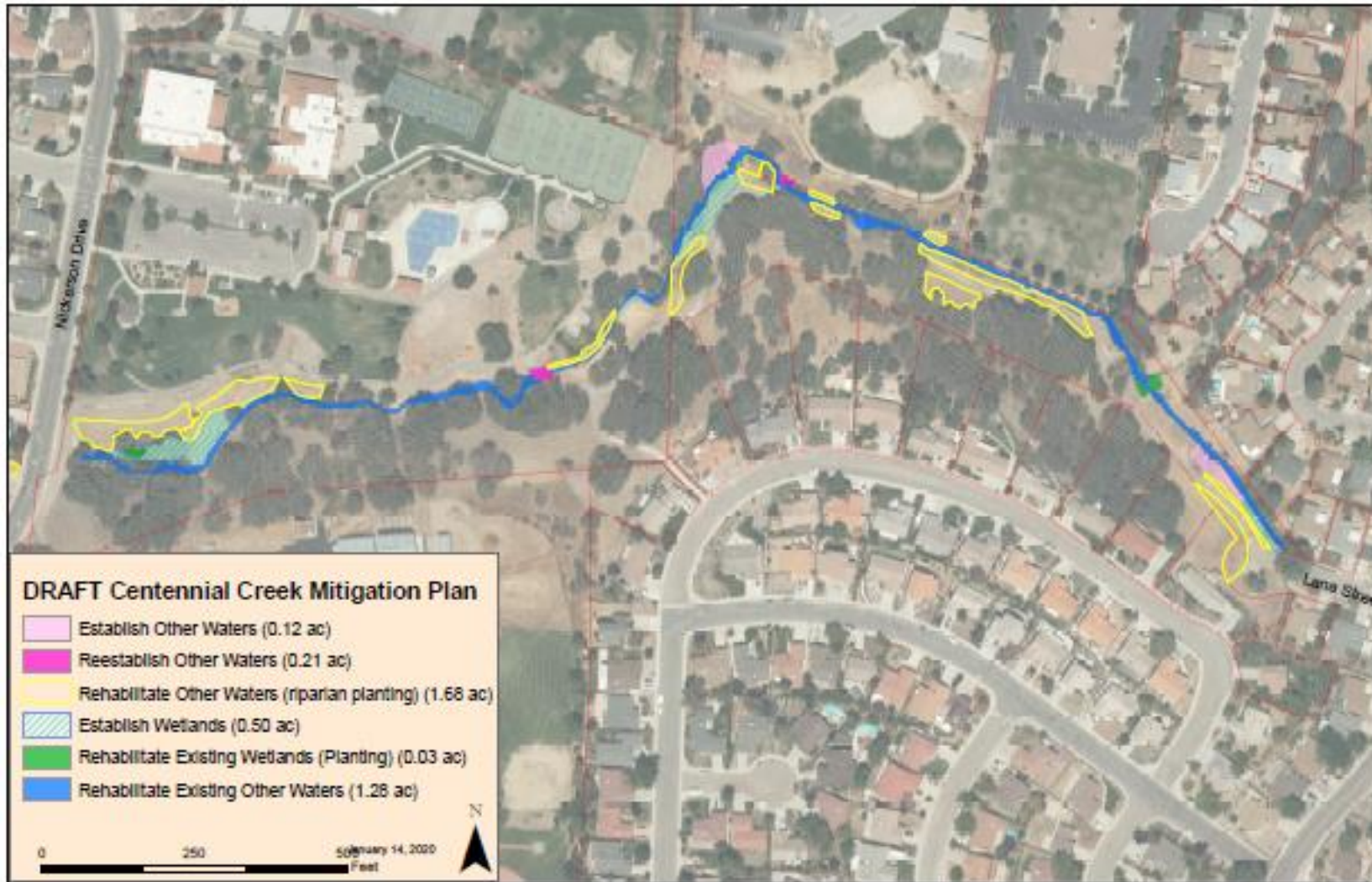
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